Drivers are playing a key role in supporting many businesses during these unprecedented times. However, employers need to continue to appropriately vet drivers through background checks and Motor Vehicle Records. If employees use their personal vehicle for company business, it is important that they have the appropriate levels of insurance on their vehicle and maintain their vehicle in good operating condition.

All employees should be trained on coronavirus-specific safety practices, including sanitizing all common touch points, maintaining social distancing and determining risk of exposures. Employees should follow “sick policy”, and not be allowed to drive if ill. Staying informed with the most current best practices governing vehicle use provided by the national and local public health authorities is key.

**LOSS PREVENTION MEASURES**

The measures listed below can help to prevent or mitigate the impact of damages occurring during a shutdown. However, this is not a comprehensive list and must be checked by the business against its actual requirements and circumstances and planned individually:

**DELIVERY VEHICLES**

Employees are interacting with the public more as businesses increase their delivery capabilities. It is important that drivers are aware of the safest protocols to better protect themselves and customers.

- Curbside/Door to Door – Maintain social distance practices and wear proper protective gloves when making deliveries
- Encourage drivers to wash hands and use hand sanitizer (with at least 60% alcohol) frequently, especially before and after each delivery
- Try to limit cash payments
- Ensure drivers sanitize their vehicle’s interior daily to reduce the likelihood of infection.

**SHUTTLE/TRANSPORT VEHICLES**

Shuttle vans/buses, courtesy vehicles or any vehicle transporting a group of individuals can also be at risk. Here are some additional considerations:

- Anyone showing signs/symptoms of illness will not be allowed to ride in the vehicle. They will need to seek other arrangements.
- Limit the number of passengers by practicing social distancing along with other protocols to follow with the most updated information provided by the local county health department.
- Incorporate stringent vehicle sanitization of all common touch points before and after each trip all in conformance to the local county health department and the Centers For Disease Control and Prevention (CDC) recommendations.
- Hand sanitizers (with at least 60% alcohol) should be readily available for the passengers and replenished as needed using only CDC recommended sanitation solutions.

**Resources available:**

- Pure Safety: Online safety awareness training for employees
  [https://ondemand.puresafety.com/](https://ondemand.puresafety.com/)

**Information resources:**

- Official website of the CDC
  [www.cdc.gov](http://www.cdc.gov)

- Official website of the World Health Organization (WHO)
  [www.who.int](http://www.who.int)

- Canadian Government coronavirus response site:

**QUESTIONS OR COMMENTS?**

**PLEASE CONTACT**

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